*NOTICE OF TENANT MOVING OUT RENTAL PROPERTY*

*(TO BE SENT WITHIN 21 DAYS OF TENANT* VACATING THE RENTAL UNIT)

Tenant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Old Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

New forwarding address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Tenant Vacated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Upon receipt of this form, the City of Abbotsford will continue to attempt collection from your tenant at the forwarding address until the past-due charges are paid, or until the tax roll process has begun.*

 *MAIL: Abbotsford City Hall*

*PO Box 589*

*Abbotsford, WI 54405*

*Fax number: 715-223-3444*

*Email:* *info@ci.abbotsford.wi.us*